



510 Cynthia Street
Saskatoon, SK S7L 7K7
Phone: (306) 975-0800
Fax: (306) 242-8007

COACH EDUCATION GRANT

PURPOSE:

The purpose of the Coach Grant is to assist coaches in enhancing their skills and abilities through coach education opportunities.

WHO IS ELIGIBLE?

Saskatchewan coaches who are current members of Canoe Kayak Saskatchewan and have shown a commitment to improving paddling in the province through active coaching in any paddling discipline.

GRANT CRITERIA & PROCEDURES:

1. Complete & sign the Coach Grant Application Form. **NOTE: applicants must be a current CKS member to apply for CKS funding.**
2. Applications must be received a **minimum of 4 weeks** prior to the event/activity. Late applications may be considered if the applicant can prove extenuating circumstances.
3. The Coaches and Officials Committee will evaluate the application and make a recommendation for approval or deny the request based on the following criteria:
 - the link to the organizational strategic priority (refer to the CKS web site for the most recent document);
 - the applicant's past and future coaching commitment to coaching;
 - the benefit the proposed activity will provide to the coach's overall development;
 - the applicant's commitment to coach education (NCCP & other) – coaches may be asked for a coaching resume to support their application;
 - the benefit realized by CKS in supporting the request;
4. The applicant will be informed in writing of the outcome of their application within 7-10 business days of approval.
5. Upon completion of the event/activity a follow up report must be submitted within 30 days. Receipts and an outline of actual revenues and expenses must be included in the follow up report (keep all receipts).
6. Coaches are eligible to receive **up to a maximum** of \$1000 per fiscal year (Jan 1st – Dec 31st).
7. Coaches must attempt to access financial support from other sources such as their local club, provincial coaching association, national coaching association, etc. to help offset the costs of attending or participating in the activity.
8. Coaches must sign a contract committing to continuing to coach for one year from the funded event date, or risk having to refund any financial support provided by CKS.
9. Grant funds will be released upon receipt and approval of the follow up report. Follow up report must be submitted within 10 business days of event completion.
10. Good Luck in your application!



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COACH EDUCATION GRANT Application Form

Please complete all sections:

Name:			
Address:			
City/Town:		Postal Code:	
Phone:		Email:	
Current CKS Member:	Yes	No	Since: <input type="text"/>
			NCCP #: <input type="text"/>
Current NCCP certification	<input type="text"/>		
Discipline:	<input type="text"/>		
CKS Strategic Priority:	<input type="text"/>		

1. Provide details of the activity or event for which the grant is requested (include date & location):

2. List your current coach involvement and future aspirations (include as much detail & dates as possible):

3. List the benefit your current club/athletes will realize from your participation:

4. List the benefits that CKS will realize from your participation in this coaching opportunity:

5. Have you approached other organizations to help financially support this request? YES NO

If YES, which ones:

- Local Club
- Community Sport Association
- Provincial Coaching Organization
- Other:

6. How will this activity/event enhance your skills and abilities as a coach?

7. Budget for Project (Include funding from all sources):

Double click on the following chart to open the Excel Worksheet to enter the information.

Project Budget	
Revenue:	
TOTAL	\$0.00
Expenses:	
TOTAL	\$0.00

NOTE: in the follow up report, copies of expenditure receipts must be provided to verify all costs.

Date: Applicant's Signature:

All forms must be submitted electronically to CKS at ed@canoekayaksask.ca

Application Number:	Approved/Denied:
Approved Amount:	If Denied explain:
Follow up due:	Follow up received: